

**Red Ribbon Project Limited
(Limited by Guarantee)
Directors' Report and Financial Statements**

For the year ended 31 December 2013

Red Ribbon Project Limited

Financial statements for the year ended 31 December 2013

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Red Ribbon Project Limited

Directors and other information

Directors

John James Hickey
Gerald Gavin
Marianne Mulcahy
Lou Dennehy
Emma Georgiana Reisz (appointed 27 November 2013)
Jean Jacques Mounline Lobe (resigned 9 August 2013)
Jennifer Hannon (appointed 8 February 2013, resigned 9 July 2014)
Kate Blank (resigned 9 July 2014)

Secretary

Ann Mason

Registered office

Redwood Place
18 Davis Street
Limerick

Company number

237659

Auditors

Copley & Co
Registered Auditors
22 Barrington Street
Limerick

Bankers

AIB Bank Plc
106-108 O'Connell Street
Limerick

Solicitors

Meehan Moroney
Roche House
8 Bank Place
Limerick

Red Ribbon Project Limited

Directors' Report

The Directors present their report and the financial statements for the year ended 31 December 2013.

The company is a registered charity and hence the report and results are presented in a form which complies with the requirements of the Companies Acts, 1963 to 2013 and takes into account recommendations of the Statement of Recommended Practice (SORP) as issued by the Charity Commissioners for England and Wales in October 2005 (updated in 2008).

Structure, governance and management

Red Ribbon Project is a company limited by guarantee, incorporated in Ireland on 31st August 1995 under the Companies Acts 1963 to 2013, registration number 237659. The company does not have a share capital and consequently the liability of its members is limited subject to an undertaking by each member to contribute to the net assets or liabilities of the company on the winding up of such amounts as may be required not exceeding €1.27.

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association and managed by the Board of Directors. The company has been granted charitable status under Section 207 and 208 of the Taxes Consolidation Act 1997, Charity Number CHY11363. The company is exempt from tax in respect of income and capital gains which are applicable to or are applied for charitable purposes.

Recruitment and appointment of directors

The directors of the company are also charity trustees for the purpose of charity law and under the company's Articles are known as members of the Management Committee. The Board is committed to achieving high standards of governance. Board members do not receive any remuneration in respect of their services to the charity. Expenses incurred are reimbursed when claimed. There have been no contracts or arrangements entered into during the financial year in which a Board member was materially interested or which were significant in relation to the charity's activities.

Trustee induction and training

Most trustees are already familiar with the practical work of the charity having been involved with the charity for a number of years. Additionally new trustees are invited and encouraged to attend short training sessions to familiarise themselves with the charity and the context within which it operates. These cover the following:

- The obligation of management committee members
- The main documents which set out the operational framework for the charity including the Memorandum and Articles.
- Resourcing and the current financial position as set out in the latest published accounts.
- Future plans and objectives.

Principal risks and uncertainties

The directors have identified that the key risks and uncertainties the charity faces relate to the risk of a decrease in the level of government funding and the potential increase in compliance requirements in accordance with company, health and safety, taxation and other legislation and they are aware that this poses a significant threat to the company's ability to continue as a going concern.

Red Ribbon Project Limited

Directors' Report

Principal risks and uncertainties - continued

The charity mitigates these risks as follows:

- The charity continually monitors the level of activity, prepares and monitors its budget targets and projections. The charity has a policy to ensure that sufficient resources are available either from cash balances, cash flows and near cash liquid investments to ensure all obligations can be met when they fall due. It has also developed a strategic plan which will allow for the diversification of funding and activities.
- The charity closely monitors emerging changes to regulation and legislation on an ongoing basis.

The directors are satisfied that the company has adequate resources to continue for at least twelve months from the date of approval of these financial statements and it is appropriate to adopt the going concern basis in the preparation of the financial statements.

The company operates solely in the Republic of Ireland, and therefore is not subject to currency exposure risks.

Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the centre.

Mission statement

The mission of the company is to provide an integrated person-centred service with a community focus, which challenges discrimination, develops knowledge, provides education, promotes awareness, and proactively works towards a shared vision amongst agencies and individuals within the area of HIV and AIDS, Hepatitis B and C, and Sexual Health in the Mid West.

Objectives and principals

The company's objectives and principal activities are to:

- Prevent or curb the spread of the medical condition known as AIDS (Acquired Immune Deficiency Syndrome) and/or any condition related thereto through the provision of educational and information services to the public.
- Provide for the relief of distress among, and to make provision for persons affected directly or indirectly by HIV/AIDS and/or any condition related thereto.
- Provide for the needs of people who are HIV positive and their families and in particular the provision of a free and confidential care and support service.
- Develop and implement educational and preventive programmes.
- Promote the health, welfare and well being of those affected whether directly or indirectly by HIV/AIDS.
- Encourage appropriate action, foster proposals and policies in order to counter prejudice and prevent discrimination against people affected either directly or indirectly by HIV/AIDS.
- Engage in activities touching aspects of sexual health as they pertain either directly or indirectly to HIV/AIDS.
- Liaise with all relevant external bodies to ensure that the Red Ribbon Project is an effective client led organisation.
- Retain external advisors in order to assist the Company on issues relating to its purposes, functions and activities.
- Engage in research pertaining to Sexual Health and related issues, including the publication of such research.
- Engage in fund raising activities to further the objectives set out above.

Red Ribbon Project Limited

Directors' Report

Financial review

Against the backdrop of limited resources and insecurities over funding, it has continued to be difficult to plan or develop services. Nevertheless the charity, with the aid of sound financial management and the support of both its staff and volunteers generated a positive financial outcome for the year.

Principal funding sources

Government grant income received through the Health Service Executive is the principal funding source for the charity. Donations and fundraising from members of the public and local businesses are also received. A small level of income is generated from room rentals.

Investment policy

Aside from retaining a prudent amount in reserves each year most of the charity's funds are spent in the short term so there are no funds for long term investment.

Future developments

The company does not plan to significantly change the operations of the company for the foreseeable future.

Results and retention

The deficit for the year amounted to € 9,673 and this balance will be transferred from the reserves and carried forward to the following year.

Research and development

The company did not engage in any research and development during the year.

Events since year end

Since the year end the charity has commenced a rebranding exercise. In line with this the charity plans on reviewing its mission statement, objectives and principals. There have been no other significant events affecting the company since year end.

Directors

The company is in the process of recruiting a number of new directors. The directors and secretary who served the company were as follows:

John James Hickey
Gerald Gavin
Marianne Mulcahy
Lou Dennehy
Emma Georgiana Reisz (appointed 27 November 2013)
Jean Jacques Mounline Lobe (resigned 9 August 2013)
Jennifer Hannon (appointed 8 February 2013, resigned 9 July 2014)
Kate Blank (resigned 9 July 2014)

Transactions involving directors

There were no contracts of any significance in relation to the affairs of the company in which the directors had any interest, as defined in the Companies Act, 1990, at any time during the year ended 31 December 2013.

Red Ribbon Project Limited

Directors' Report

Health and safety

Our health and safety policy is to:


- Comply, at a minimum, with all applicable legislation and continually improve our health and safety stewardship towards industry and best practice.
- Ensure our employees are aware of and implement the company's health and safety imperatives.
- Ensure that our company provides a healthy and safe workplace for all employees and take due care of all sponsors and visitors to our business premises.
- Require all our company employees to work in a safe manner as mandated by law and best practice.

Books of account


The measures taken by the directors to ensure compliance with the requirements of Section 202, Companies Act, 1990, regarding proper books of account are the implementation of necessary policies and procedures for recording transactions, the employment of competent accounting personnel with appropriate expertise and the provision of adequate resources to the financial function. The books of account are maintained at Redwood Place, 18 Davis Street, Limerick.

Auditors

Copley & Co, Registered Auditors, were appointed as auditors on a casual vacancy and have indicated their willingness to continue in office in accordance with the provisions of Section 160(2) of the Companies Act, 1963.



John James Hickey
Director



Gerald Gavin
Director

23/7/14
Date

Red Ribbon Project Limited

Statement of Directors' Responsibilities

The directors are responsible for preparing the Annual Report and the financial statements in accordance with applicable Irish law and generally accepted accounting practice in Ireland including the accounting standards issued by the Financial Reporting Council.

Irish Company law requires the directors to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the company and of the profit or loss of that company for that period. In preparing those financial statements, the directors are required to:

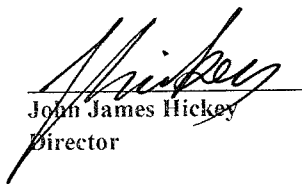
- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

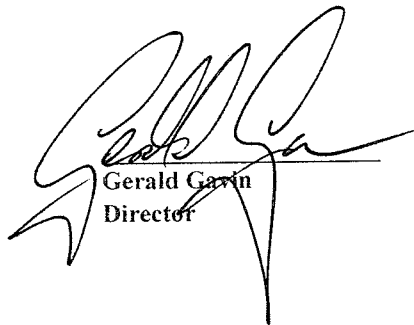
The directors confirm that they have complied with the above requirements in preparing the financial statements.

The directors are responsible for keeping proper books of account which disclose with reasonable accuracy at any time the financial position of the company and to ensure that the financial statements are prepared in accordance with accounting standards generally accepted in Ireland with Irish statute comprising the Companies Act 1963 to 2013. They are also responsible for safeguarding the assets of the company and hence, for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the corporate and financial information included on the company and group's website. Legislation in Ireland governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

On Behalf of the board


John James Hickey
Director


Gerald Garvin
Director

23/7/14
Date

Independent Auditors' report to the shareholders of Red Ribbon Project Limited

We have audited the financial statements of Red Ribbon Project Limited for the year ended 31 December 2013 on pages 9 to 17 which comprise the Profit and Loss account, the Balance Sheet, the Cash Flow Statement and the related notes. These financial statements have been prepared under the historical cost convention and in accordance with the accounting policies set out on page 12.

Respective responsibilities of Directors and auditors

As described in the Statement of Directors' Responsibilities on page 6, the company's directors are responsible for preparing the financial statements in accordance with applicable Irish Law and Generally Accepted Accounting Practice in Ireland including the accounting standards issued by the Financial Reporting Council. Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

This report is made solely to the company's members, as a body, in accordance with Section 193 of the Companies Act, 1990. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

We report to you our opinion as to whether the financial statements give a true and fair view in accordance with Generally Accepted Accounting Practice in Ireland and are properly prepared in accordance with the Companies Acts, 1963 to 2013. We also report to you whether in our opinion: proper books of account have been kept by the company; whether, at the balance sheet date, there exists a financial situation requiring the convening of an extraordinary general meeting of the company; and whether the information given in the Directors' Report is consistent with the financial statements. In addition, we state whether we have obtained all the information and explanations necessary for the purposes of our audit and whether the company's financial statements are in agreement with the books of account.

We report to the you if, in our opinion, any information specified by law regarding directors' remuneration and directors' transactions is not given and, where practicable, include such information in our report.

We read the Directors' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

Independent Auditors' report to the shareholders of Red Ribbon Project Limited - continued

Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Directors in the preparation of the financial statements, and whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatements, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view, in accordance with Generally Accepted Accounting Practice in Ireland, of the state of the company's affairs as at the 31 December 2013 and of its results and cash flow for the year then ended and have been properly prepared in accordance with the Companies Acts 1963 to 2013.

We have obtained all the information and explanations we consider necessary for the purposes of our audit. In our opinion proper books of account have been kept by the company. The financial statements are in agreement with the books of account.

In our opinion the information given in the Directors' Report on pages 2 to 5 is consistent with the financial statements.

Date

Glenn Copley
For and on behalf of Copley & Co
Registered Auditors
CA2785464

Red Ribbon Project Limited

Income and expenditure account for the year ended 31 December 2013


	Notes	2013 €	Restated 2012 €
Income	5	339,842	358,634
Staff costs	6	(270,620)	(229,419)
Other operating expenses		(74,505)	(55,749)
Depreciation		(3,966)	(58)
Operating (deficit)/surplus	7	(9,249)	73,408
Interest payable and similar charges	8	(424)	(232)
(Deficit)/surplus before taxation		(9,673)	73,176
Tax on surplus	9	-	-
Retained (deficit)/surplus for the year		(9,673)	73,176
Retained surplus brought forward		129,025	55,849
Retained surplus carried forward		119,352	129,025

The above results have been based on the company's continuing activities.

There are no recognised gains or losses other than the results for the above periods.

The notes on pages 12 to 17 form part of these financial statements.

On behalf of the Board


 John James Hickey
 Director


 Gerald Gavin
 Director


Red Ribbon Project Limited

Balance sheet as at 31 December 2013

	Notes	2013 €	Restated 2012 €
Fixed assets			
Tangible assets	10	22,417	329
Current assets			
Stock	11	3,339	-
Debtors	12	7,440	70,070
Cash at bank and in hand		99,773	84,346
		<u>110,552</u>	<u>154,416</u>
Creditors: amounts falling due within one year	13	<u>(13,617)</u>	<u>(25,720)</u>
Net current assets		96,935	128,696
Net assets		<u><u>119,352</u></u>	<u><u>129,025</u></u>
Reserves			
Income and expenditure account	14	<u>119,352</u>	<u>129,025</u>
Members' funds		<u><u>119,352</u></u>	<u><u>129,025</u></u>

The notes on pages 12 to 17 form part of these financial statements.

On behalf of the Board



 John James Hickey
 Director



 Gerald Gavin
 Director

Red Ribbon Project Limited

Cash Flow Statement for the year ended 31 December 2013

		2013	Restated 2012
	Notes	€	€
Reconciliation of operating (deficit)/surplus to net cash inflow from operating activities			
Operating (deficit)/surplus		(9,249)	73,408
Depreciation		3,966	58
Increase in stocks		(3,339)	-
Decrease/(increase) in debtors		62,630	(68,822)
(Decrease)/increase in creditors		(12,754)	11,464
Net cash inflow from operating activities		<u>41,254</u>	<u>16,108</u>

Cash Flow Statement

Net cash inflow from operating activities		41,254	16,108
Returns on investments and servicing of finance	15	(424)	(232)
Capital expenditure	15	(26,054)	(387)
Financing	15	-	(5,860)
Increase in cash in the year		<u>14,776</u>	<u>9,629</u>

Reconciliation of net cash flow to movement in net debt (Note 16)

Increase in cash in the year		14,776	9,629
Cash flow from financing		-	5,860
Movement in net funds in the year		<u>14,776</u>	<u>15,489</u>
Net funds at beginning of year		80,455	64,966
Net funds at end of year		<u>95,231</u>	<u>80,455</u>

Red Ribbon Project Limited

Notes to the financial statements for the year ended 31 December 2013

1. Accounting Policies

The following accounting policies have been applied consistently in dealing with items which are material in relation to the company's financial statements.

1.1. Accounting convention

The financial statements are prepared under the historical cost convention on a going concern basis and in accordance with accounting standards generally accepted in Ireland and Irish statute comprising the Companies Acts, 1963 to 2013. Accounting standards generally accepted in Ireland in preparing financial statements giving a true and fair view are those issued by the Financial Reporting Council.

1.2. Format of Financial Statements

The preparation of the financial statements takes into account recommendations of the Statement of Recommended Practice "Accounting and Reporting by Charities" (Charities SORP) 2005 (updated in 2008).

1.3. Income and grant income

Income and grant income from government agencies is recognised in the Income and Expenditure account when it becomes receivable.

1.4. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Fixtures and fittings	-	15% Straight line
Equipment	-	15% Straight line

1.5. Stock

Stock are stated at the lower of cost and net realisable value.

2. Going concern

The company is dependent on the receipt of government funding from the Health Service Executive in order to continue its activities. The directors, having considered the agreement in place for funding for the 2014 calendar year and the likelihood of funds being available for 2015, are satisfied that the company has adequate resources to continue its operations for at least twelve months from the date of approval of these financial statements and it is appropriate to adopt the going concern basis in the preparation of the financial statements.

3. Company status

The company is limited by guarantee and does not have any share capital.

Red Ribbon Project Limited

Notes to the financial statements for the year ended 31 December 2013

4. Prior period adjustment

The results for the year ended 31 December 2012 have been restated giving rise to an increase in income of €67,595 with a corresponding increase in the trade debtors at 31 December 2012. The adjustment relates to income received from the Health Service Executive and lodged to the bank account of the company on 2 January 2013. This receipt related to funding under the service level agreement for the year ended 31 December 2012 and was not previously included in the results for that year.

The impact of the prior period adjustment on the results for the year ended 31 December 2012 is as follows:

	Original 2012 €	Adjustment €	Restated 2012 €
Income and Expenditure Account			
Income	291,039	67,595	358,634
Surplus for the year	<u>5,581</u>	<u>67,595</u>	<u>73,176</u>
Balance Sheet			
Trade debtors	2,000	67,595	69,595
Net assets/Members' funds	<u>61,430</u>	<u>67,595</u>	<u>129,025</u>

5. Income

Income received comprises of monies from the Health Service Executive ("HSE"), income generated through fundraising, the provision of training and room rental services.

	2013 €	Restated 2012 €
Income		
HSE funding	262,961	269,253
HSE Rainbow Support Services funding	56,370	63,000
HSE Mental Health Rainbow funding	4,735	4,861
Promotions	490	2,037
Donations	8,633	7,884
Training	5,568	9,145
Room rental	1,085	2,454
	<u>339,842</u>	<u>358,634</u>

Red Ribbon Project Limited

Notes to the financial statements for the year ended 31 December 2013

6. Employees

Number of employees

The average monthly numbers of employees, both full time and part time, during the year were:

	2013 No.	2012 No.
General manager	1	1
Central support	6	5
	<u>7</u>	<u>6</u>

Employment costs

	2013 €	2012 €
Wages and salaries	244,704	208,033
Social welfare costs	25,916	21,386
	<u>270,620</u>	<u>229,419</u>

7. Operating surplus

	2013 €	2012 €
Operating surplus is stated after charging:		
Depreciation of tangible assets	3,966	58
Auditors' remuneration	3,680	4,147
Directors' remuneration	-	-
Loss on foreign currencies	-	53
	<u>-</u>	<u>53</u>

8. Interest payable and similar charges

	2013 €	2012 €
Bank interest and charges	424	232
	<u>424</u>	<u>232</u>

9. Taxation

The company is exempt from tax in respect of income or capital gains which are applicable to or applied for charitable purposes. The company has received an exemption from the Revenue Commissioners and its registered charity number is CHY11363.

The company is eligible under the Scheme for Tax Relief for Donations to Eligible Charities and Approved Bodies under Section 848A of the Taxes Consolidation Act 1997.

Red Ribbon Project Limited

Notes to the financial statements for the year ended 31 December 2013

10. Tangible assets	Fixtures & fittings	Equipment	Total
	€	€	€
Cost			
At 1 January 2013	14,757	45,329	60,086
Additions	14,538	11,516	26,054
At 31 December 2013	<u>29,295</u>	<u>56,845</u>	<u>86,140</u>
Depreciation			
At 1 January 2013	14,757	45,000	59,757
Charge for the year	2,181	1,785	3,966
At 31 December 2013	<u>16,938</u>	<u>46,785</u>	<u>63,723</u>
Net book values			
At 31 December 2013	<u><u>12,357</u></u>	<u><u>10,060</u></u>	<u><u>22,417</u></u>
At 31 December 2012	<u><u>-</u></u>	<u><u>329</u></u>	<u><u>329</u></u>

The basis by which depreciation is calculated is stated in Note 1.4.

11. Stocks	2013	2012
	€	€
Stock	<u><u>3,339</u></u>	<u><u>-</u></u>

In the opinion of the directors, the replacement cost of the stock does not differ significantly from the figures shown above.

12. Debtors	2013	Restated 2012
	€	€
Trade debtors	900	69,595
Prepayments	<u>6,540</u>	<u>475</u>
	<u><u>7,440</u></u>	<u><u>70,070</u></u>

Red Ribbon Project Limited

Notes to the financial statements for the year ended 31 December 2013

13. Creditors	2013	2012
	€	€
Credit cards	1,009	358
Other creditors	3,533	3,533
PAYE/PRSI	6,015	18,415
Accruals	3,060	3,414
	<u>13,617</u>	<u>25,720</u>

14. Reconciliation of movements in reserves		Restated
	2013	2012
	€	€
Opening reserves	129,025	55,849
Retained (deficit)/surplus for the year	(9,673)	73,176
Closing reserves	<u>119,352</u>	<u>129,025</u>

15. Gross Cash Flows	2013	2012
	€	€
Finance servicing		
Interest paid	<u>(424)</u>	<u>(232)</u>
Capital expenditure		
Payments to acquire tangible assets	<u>(26,054)</u>	<u>(387)</u>
Financing		
Repayment of other loan	<u>-</u>	<u>(5,860)</u>

16. Analysis of changes in net funds			
	Opening balance	Cash flows	Closing balance
	€	€	€
Cash at bank and in hand	84,346	15,427	99,773
Overdrafts and other loans	<u>(3,891)</u>	<u>(651)</u>	<u>(4,542)</u>
Net funds	<u>80,455</u>	<u>14,776</u>	<u>95,231</u>

17. Financial commitments

On 1 July 2013 the company entered into a 10 year operating lease on a premises with annual rental payments of €22,500.

Red Ribbon Project Limited

Notes to the financial statements for the year ended 31 December 2013

18. Transactions with the Directors

There were no contracts or other arrangements of any significance in relation to the operations of the company in which the directors had any interest during the year.

19. Related party transactions

There were no transactions with related parties requiring disclosure under Financial Reporting Standard 8 during the year.

20. Approval of financial statements

The financial statements were approved by the Board on 28 July 2014.